

# ST EDWARD THE CONFESSOR RC CHURCH

Pastoral Team meeting Tuesday 8th August 7.30-9.00

## Minutes of the meeting

**Apologies:** Father John Nelson, Helen Matteucci, Jessie Woolgar, Ayad Al- Khoury

**Present:** Lorraine Clapham (Chair), Joanna Azavedo-Parker, Paul Carmody, Trish and Tony Cassidy, Charles Forrest, Susan Johnston, Moira Moriarty, Heather New, Sheila O'Neill, Pauline O'Neill, Paul & Anne Owen, John Williams, Tony Wilson

Minutes from last meeting were distributed.

### **Matters arising:**

#### **1. Pastoral Group Board**

Tony Cassidy was thanked for collecting photos and compiling the 'Rogues Gallery' (Pastoral Group members!) and Clare was thanked for releasing the wall space for the new PG display.

Current minutes of the PG meeting will be available to read on the PG board and also it is planned that in the future they will also be uploaded onto the Parish website.

Action: Lorraine will contact Mahima regarding the feasibility of this.

#### **2. Funeral cards**

These are currently distributed to individuals as they leave the church after a funeral Mass or service. Details of the 3 churches are included on the card.

Notice of funeral Masses is given in the newsletter but other funeral services outside of Mass times do not appear

**Action:** Lorraine will ask Fr. John if he can let her know when these funerals will take place so that we have time to organise Welcomers for the day.

#### **3. Promotion of Pastoral Group**

There will be a Pastoral Group table at all Masses on the weekend preceding a PG meeting, to gather ideas/suggestions/questions and to distribute the St. Edward's Directory.

#### **4. Mass times**

Thank you to Anne for displaying these on the small board outside the church.

#### **5. Parish Priest noticeboard**

It was agreed that the board should be completed up to the end of Father Michael's period of service.

Action: Lorraine will go to the Print Room to find out about a sign writer.

There was some discussion as to whether there should be a note on the board about the formation of the new Parish of St. Swithun Wells.

## **Agenda items:**

### **1.Update from Social Committee**

The aim is to continue with parish-wide events at low prices, so that they are accessible for all families. These events also help maintain our links between the Churches in our Parish.

Any profit from Parish wide events are small and are used to support future events or to say thank you to groups e.g. the children (SWAG) who gave up their time to raise money for CAFOD. Pizzas were provided for them on the day of the performance. A Parish dance and a Parish picnic are two of the events already planned for the future and a repeat of the Benny Hill evening.

Each church will continue to organise their own individual fund raising events as before.

### **2.Called and Gifted**

There will be a Prayer Group starting in September at the O'Neill family home. Heather spoke about the format of the Valley Park group and offered to help with resources.

Action: It was stressed how important it is to highlight the fruits of the Called and Gifted programme; Lorraine asked if Sheila and Pauline could produce a poster about the new Prayer Group. Pauline will arrange for a notice in the newsletter about 3 weeks prior to the date.

Father John will be asked to give a reminder after Mass.

Paul Owen will be writing the front page for the newsletter, so will include details in his piece.

Ayad is keen to start a monthly ecumenical Men's Group involving breakfast, prayer and a speaker. Discussion ensued and there was some concern about the difficulty of early morning commitment. It was suggested that initially a meeting should be held to explore response.

Action: John Williams to feed back the above to Ayad who will decide on what action to take next.

'Messy Church', another of Ayad's suggestions, will be carried over to the next agenda.

There is scope and a need to extend visiting within the area, slotting in with that already taking place. There was a brief discussion about KIT; it is important to pinpoint a group that will welcome and benefit from a visiting programme.

### **3.Ladies group: OASIS**

Lorraine presented Jessie's report.

The group was set up a year ago, offering friendship and welcome to those from across the parish and their guests, with or without faith. The aim is to reach out to those who may feel marginalised. There is an average attendance of 20; the group generates the ideas for activities and discussion.

The main challenge is communication; there will be a summary of the year's events and achievements and it is hoped to advertise forthcoming events/speakers for the next quarter in the newsletter, as well as on a poster in the cloisters.

### **4 Ministries**

John di Meo is arranging training for Ministers of the Word and Ministers of Welcome.

### **AOB:**

#### **1.Cleaning**

Anne spoke about the need for an appeal for cleaners, as Maureen is not able to continue.

It was suggested that a cleaner should be employed but Anne stated that this was not successful previously.

Groups using the Cloisters and kitchen need to ensure they are left clean and that chairs are stacked safely.

Action: Lorraine will speak to Maureen about the situation.

#### **2.Response to questions/suggestions raised by parishioners:**

- Paul Owen is going to speak to Father John about the importance of a link between the diocese and the youth groups. Are they being encouraged to attend 'Fanning the Flame' or to join the youth pilgrimage to Lourdes?
- 'How can we involve young people in more areas of ministry?' will be on our next agenda.
- It was suggested that we have a 'straw poll' in church to determine areas in the building where it is more difficult to hear, in order to assess the efficiency of the sound system.

#### **3.Summer Tea**

Valley Park is hosting a Summer Tea on Thursday 24<sup>th</sup> August.

All proceeds will go to 'Fledge', a charity that supports and monitors young people in finding homes and achieving independence. There will be a speaker from the organisation at the event.

**Next meeting: Tuesday 10<sup>th</sup> October 2017 at 7.30pm at St. Edward the Confessor**

